



SME Industries

SME STEEL
www.smesteel.com

EMPLOYMENT APPLICATION

Save this application form to your computer before completing it. Email completed form to jobs@smesteel.com or print and mail to SME Steel, 5801 West Wells Park Road, West Jordan, UT 84081

Date of Application: _____

SME INDUSTRIES COMPANIES:

Please select Company for application:

- SME Industries
 SME Steel Contractors
 SME Logistics
 Southwest Steel, Nevada
 Southwest Steel, Arizona
 CoreBrace
 DuraFuse Frames

I. PERSONAL INFORMATION AND CONTACT DATA:

Name: _____ Email: _____

Address: _____

City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

Position Applied For: _____ Salary Desired: _____

Employment Desired: Full-Time
 Part-Time
 Full or Part-Time

When are you available for work? _____

II. EDUCATION AND TRAINING:

Do you have a High School Diploma or GED Certificate? Yes No

Education:

Type of School	School and Mailing Address	Years Completed	Major	Degree
High School				
College Bus. or Trade School				
Professional School				
Other				

Specialized Training:

Program/Courses	Company/School	Dates	Credits Earned	Certificate Received

III. EMPLOYMENT HISTORY:

Current Employment: Are you currently employed? If yes, complete this section. If no, mark below that you are not currently working and begin with the next section (Past Employment). I am not currently working

Name of Employer: _____

Complete Address: _____

Phone Number: _____ Name of Last Supervisor: _____

Dates of Employment: From: _____ To: _____

Current Job Title: _____

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:

May we contact your employer? Yes No

Past Employment: Please list your past work experience for the past (10) years , beginning with your most recent position. If you were self-employed, give the firm name. Attach additional sheets if necessary.

Employer #1: Name of Employer: _____

Complete Address: _____

Phone Number: _____ Name of Last Supervisor: _____

Dates of Employment: From: _____ To: _____

Last Job Title: _____

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:

May we contact this employer? Yes No

Employer #2: Name of Employer: _____

Complete Address: _____

Phone Number: _____ Name of Last Supervisor: _____

Dates of Employment: From: _____ To: _____

Last Job Title: _____

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:

May we contact this employer? Yes No

Employer #3: Name of Employer: _____

Complete Address: _____

Phone Number: _____ Name of Last Supervisor: _____

Dates of Employment: From: _____ To: _____

Last Job Title: _____

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:

May we contact this employer? Yes No

Additional Employers can be added at end of Application.

IV. PROFESSIONAL REFERENCES:

List 3 (three) references other than family or relatives that can objectively assess your professional or scholastic performance.

Name	Position	Company	Phone

V. ADDITIONAL SKILLS AND QUALIFICATIONS:

Summarize special skills and qualifications you would like us to consider including certifications and licenses.

Skills: _____

Certifications: _____

Typing: _____

Computer: PC Mac Both

Program Applications (list all that apply):

Do you have your own tools? (List):

Other skills:

Use this space to add any additional information necessary to describe your full qualifications for the position which you are applying:

Name: _____ Date: _____

Position Applied For: Production, Skilled Trades, and Maintenance

- Welder Apprentice Welder Journeyman Welder / Fitter Maintenance Technician
- Welder Helper Painter Journeyman Painter Helper Material Handler
- Other Skilled Trade: _____ Other Production Position: _____

Position Applied For: Office, Technical, and Professional

- Accounting Project Management Detailing Benefits
- Drafting Purchasing Operations Management Safety
- Quality Estimating Human Resources/
- Sales / Marketing I.T. Other Professional Position: _____
- Other Office: _____

VI. GENERAL EMPLOYMENT CONSIDERATIONS AND QUESTIONS:

Are you over the age of 18? Yes No

Are you legally eligible for employment in the U.S.? Yes No

Note: Anyone offered employment is required to provide identification and documentation.

Have you ever been convicted of any violation of law other than a minor traffic violation? Yes No

Note: A conviction will not necessarily bar you from employment. If yes, please explain:

Have you ever been dismissed or asked to resign from any position? Yes No

If yes, please explain:

Did you complete this application yourself?: Yes No If not, who did? _____

May we contact you at work? Yes No If Yes, Telephone number: _____

PRE-EMPLOYMENT DRUG SCREENING is conducted for all positions within SME Industries. This application for employment shall be considered active for a period of time not to exceed 90 days. Any applicant wishing to be considered for employment beyond this time period will need to re-apply each 90 days.

I certify that the answers given on this application are TRUE and COMPLETE to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary to arrive at an employment decision. I therefore authorize SME Industries to investigate all statements made on this application and to discuss the results of its investigation with those responsible for hiring. I further authorize SME Industries to contact former employers and references who can verify information, and I give my consent for former employers and other contacted persons to respond to questions pertaining to information on this application or related to the job for which I am applying. Further, I release from liability all employers and other persons contacted, who provide to SME Industries such career information. I also understand that should an investigation at any time disclose misrepresentations or falsification of information contained in this document, my application will be disapproved and my name removed from any further consideration for employment. In the event of employment, I understand that false or misleading information given in my application or interviews may result in termination. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with SME Industries is of an "at-will" employment relationship and may not be changed by written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. By placing your name in the box below you are effectively acknowledging and certifying that all answers on this application are TRUE and CORRECT.

Name and Date: _____

SME Industries seeks the following information in order to comply with its obligations under all applicable Equal Employment Opportunity Laws. Applicants are encouraged to complete this form which will be separated from the application and used for statistical purposes only. In keeping with SME Industries' policy, any individual who knowingly falsifies a race or sex claim is subject to disqualification or termination.

Position applied for: _____

A. How did you first learn about the job for which you are applying? (Select only one)

- | | |
|--|---|
| <input type="checkbox"/> Billboard | <input type="checkbox"/> Employee Referral |
| <input type="checkbox"/> Job Bulletin | <input type="checkbox"/> Walk-In |
| <input type="checkbox"/> Radio Advertisement | <input type="checkbox"/> Federal/State Employment Service |
| <input type="checkbox"/> Car/Truck Magnet | <input type="checkbox"/> Internet Job Site (Name) _____ |
| <input type="checkbox"/> SME Steel Website | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Job Fair (location) _____ | |